

PROGRAMS OFFICER

Location: Markham, ON
Immediate Supervisor: International Programs Manager
Application Deadline: April 8, 2022

We are looking for an experienced and dynamic Programs Officer to join the International Programs Team at Effect Hope. The Programs Officer will work with global partners to ensure that people affected by neglected tropical diseases (NTDs) have access to medical care and community support for better mental, physical and social well-being. If you have a keen desire to reduce health inequities and have the skills and experience necessary for this role, we want to hear from you.

Globally, 1.7 billion people are affected by neglected tropical diseases (NTDs) like leprosy. They are the world's most underserved people and communities. NTDs don't just cause illness and disability, but they destroy livelihoods and tear families apart. These diseases seed discrimination and isolation. Neglected tropical diseases trap people in a cycle of poverty.

As followers of Jesus, we cannot stand by and let people suffer needlessly from treatable and preventable diseases. God calls us to intervene in this broken world as agents of restoration and hope. We work with our committed supporters here in Canada and our partners in the countries where we serve to be champions of hope.

Charity Intelligence Canada named us a ["Top Ten Impact Charity"](#) and a ["Top Ten International Impact Charity."](#)

Overview of the Role

As Programs Officer, you will work with partner organizations to ensure that projects are implemented for maximum impact. From initial development to final evaluation, you will monitor the progress of projects toward stated goals and objectives. You will foster regular communication, provide technical support and ensure all contractual requirements are met. You will also support the knowledge management systems of the International Programs Team and will collaborate on department-wide initiatives.

Benefits

At Effect Hope, we ask a lot of our employees, but we also offer a lot in return. In addition to your competitive salary, medical/dental/vision plan, and matching pension plan, you will enjoy:

- Dress: Casual – We want you to be comfortable at work.
- Location: This is a hybrid role. Working primarily from your home location, and in the office at least one day per week. You can get to our office quickly thanks to our highly accessible East-end site in Markham. We are currently implementing a mask wearing and physical distancing protocol.

- Fellowship: Hang out and pray with your colleagues and be encouraged in your faith.
- Career Development and Mentoring: You will be joining a Christian organization with experienced and thoughtful leaders who are committed to investing their time to grow and develop others.

What you bring to the role

- Master's degree in Public Health, International Development, Social Sciences or related field.
- Proven experience in monitoring and evaluation concepts and methods, and data management.
- Experience in financial management, including program budgeting and financial reporting.
- Demonstrated ability to apply Results Based Management Tools and concepts.
- Experience developing proposals for institutional funders such as GAC, USAID, UK FCDO, etc.
- Proven track record in securing institutional grant funding.
- 2-3 years experience living in a low/middle income country and working with health projects and partners in that context.
- Experience developing concept notes, white papers or discussions papers.
- Strong skills in MS Office, SPSS, Stata and IT.
- Excellent command of written and spoken English. Ability to speak and comprehend French is desirable.
- Ability and willingness to undertake overseas travel.

The selected candidate must be willing to commit to our Vision, Mission and values. Effect Hope is a Christian mission with a donor base that is primarily of the Christian faith. Candidates must be comfortable with this position and be willing to work in this environment with a broad range of Christian perspectives.

We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all those who apply; however, only those selected for an interview will be contacted.

Apply now to humanresources@effecthope.org.